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**CPD QUICK GUIDE**

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| What is CPD Points? |
| CPD stands for Continuing Professional Development. CPD combines different methodologies for learning, such as training workshops, conferences and events, e-learning programs, which focused for an individual to improve and have effective professional development. Engaging in Continuing Professional Development ensures that both academic and practical qualifications do not become outdated or obsolete. CPD is calculated in CPD Points. |

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| How many CPD Points do I need to obtain?  How long do CPD Points last? |
| THAC requires at least 20 CPD Points every 3 years.  \* Your CPD points expires after 3 years from your admission in the THAC Panel of Mediators, CPD points will be recalculated from zero. |

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| How do I obtain CPD Points? |
| 1. Collection of at least 20 CPD Points, accordingly with the chart below; 2. Acting as a Mediator in not less than 5 cases and participating to THAC certified Mediation Training or Seminar for at least 10 hours |
| |  |  | | --- | --- | | 1. Acting as a Mediator in a case 2. Acting as a Co-Mediator in a case 3. Acting as a Speaker or Trainer in an event 4. Acting as a Co-Speaker or Co-Trainer in an event 5. Providing Articles or Papers on mediation topics 6. Attending the THAC event or seminar which develop the mediation skills | 3 Points per case  1.5 Points per case  3 Points per event  1.5 Points per events  1.5 Points per Article or Paper  0.5 Point each hour of course | |

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| How can I keep track of my CPD Points? | How do I check my CPD Points balance? |
| A)You can fill the CPD record form on THAC website;  B)You can scan the QR Code at the registration desk in particular THAC events. | 1. You can check your balance on THAC website [www.thac.or.th](http://www.thac.or.th); 2. You will receive an email by the THAC Administration officer every 3 months with your updated balance. |

\*Failure to accumulate 20 CPD points within 3 consecutive years will invalid your position in the THAC Panel of Mediators